


Distribution Code Review Panel
 Product Approval Working Group
 Checklist on Minimum Requirements submission

stage	Submission	General Requirement	Agent/ Manufacturer Input data	 DCRP officials Comments
General		Cover page details filled? (yes/No)		
	1	File contents index available? (yes/No)		
	2	Covering letter is attached? (yes/No)		
Technical requirements		General OES is reviewed by manufacturer & Which? (yes/No)		
		Specific OES of product is reviewed by manufacturer? (yes/No)		
		Do manufacturer complied with relevant IEC/BS standard for product.		
	3	Product technical checklist sealed by manufacturer & submitted? (yes/No)		
	4	If standard checklist is not available, does manufacturer proposed new checklist base on relevant IEC/BS? (yes/No)		
	5	Any deviation to technical checklist?(yes/No)		
	6	Product Technical Guaranteed Particulars sealed by manufacturer & submitted? (yes/No)		
7	Any deviation to Technical Guaranteed Particulars?(yes/No)			
Testing & certification	8	Type Test certificate is submitted? (yes/No)		
		Submitted model is the same one which been type tested? (yes/No)		
	9	Type Test reports are submitted & how many pages? (yes/No + put details)		
	10	Drawing of type tested design is enclosed at type test report & approved by Laboratory? (yes/No)		
	11	Various test diagrams & testing procedure are enclosed at type test report? (yes/No)		
	12	Various test Ocilograms are enclosed? (yes/No)		
		Laboratory name & country. (put details)		

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	13	Laboratory ISO 17025 certified & copy accreditation attached? (yes/No)		
	14	What is range of testing above mentioned laboratory been accredited for per accreditation letter or certificate, submit scope? (yes/No)		
	15	Does laboratory testing equipments been calibrated & certificate of calibration is attached prior to mentioned type testing date? (yes/No)		
	16	Do laboratory testing engineers been accredited or licensed by the named accreditation body & copy attached? (yes/No)		
	17	Summary of Design tests, type tests & special tests on product is submitted? (yes/No)		
	18	Any deviation of the above conducted tests on specific OES & IEC requirements? (yes/No)		
	19	Sample routine tests submitted? (yes/No)		
Drawings & manufacturer undertake	20	General Assembly colored Drawings submitted? (yes/No)		
	21	Detailed colored drawings submitted? (yes/No)		
	22	Typical connection arrangements? (yes/No)		
	23	Do manufacturer submitted declaration letter that design & product remains exactly Same as type tested? (yes/No)		
	24	Do manufacturer submitted declaration letter that manufacturing plant location & factory ownership did not changed for product under evaluation since first type test? (yes/No)		
	25	Product sub-supplier Major Parts or Raw Materials Lists are submitted? (yes/No)		
	26	A products salient feature is submitted? (yes/No)		
Product reference		Products been installed at Oman? (yes/No & location name)		
		Entity name (MOD, PDO, DPC & OXY) or else? (put name)		
		What is first installation date? (put date)		

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		How many numbers? (put figure)		
	27	Any evidences for above is attached? (yes/No)		
		Products been installed at GCC countries & which? (yes/No & country name)		
		Entity name? (put name)		
		What is first installation date? (put date)		
	28	Any evidences for above is attached? (yes/No)		
		Products been installed at same climate worldwide? (yes/No & location name)		
		Entity name? (put name)		
		What is first installation date? (put date)		
		How many numbers? (put figure)		
	29	Any evidences for above is attached? (yes/No)		
Preliminary details about manufacturing plant	30	Manufacturer inspection report preliminary details are filled? (yes/No)		
	31	Installation manual is available & submitted? (yes/No)		

	Name	Company/agent	Contact details	signature
File is prepared & submitted by				
File reviewed & received by				